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Regional Research Station, Canning Town
South 24-Parganas, West Bengal, India (743 329)



No: 24(3)/ NAIP/8(2)/2011-12/215

Date: 12.10.2011

To

INVITATION FOR QUOTATIONS FOR MAKING OF SHADE (PORTABLE) FOR CROP NURSURY UNDER NATIONAL SHOPPING PROCEDURES

Sub.: The CPI of the NAIP project on "*Strategies for SustainableLivelihood Security of Farming Communities*" intend to executes at remote villages of the project site in Canning Block-I for making of **SHADE (PORTABLE) FOR CROP NURSURY**.

1. You are invited to submit your most competitive rate by **sealed quotation** for the following works to be done during the period up to 31st Dec., 2011. The general terms and conditions given below.

Sl. No	Brief description Works	Brief specifications	Approximate quantity	Place of works
1	SHADE (PORTABLE) FOR CROP NURSURY.	Dimension of the shade (portable) for crop nursery: length - 10 feet, width - 5 feet and middle height- 4 feet. The unit should be constructed of GI pipe (outer diameter – at least 26 mm & thickness- at least 2.3 mm) & pati (at least 3/4" × 5 mm) Structure should be covered with U.V. Film (200 m/c or more) There should be stand of 6" height at least at all the 4 corners of the unit. There should be handles to lift the structure. Locking system of U.V. Film: Aluminum cannal & lock spring. A schematic diagram of structure for nursery raising unit is attached herewith.	9 nos.	Village Chandkhali, Andharia and Bahirsona in the Block Canning-I, South 24-Parganas, West Bengal.

2. Government of India has received a credit from World Bank towards the cost of National Agricultural Innovation Project (NAIP) and intents to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotation is issued.

3. Quoted Price:

- The bidder shall quote for works in the format of quotation attached.
- The rates are to be quoted for each **SHADE (PORTABLE) FOR CROP NURSURY** and the rate quoted should be valid for not less than 90 days.
- Rates will be considered on total work basis.

- d) All duties, taxes and other levies payable by the bidder shall be included in the works rate.
 - e) Tax if any should be quoted separately.
 - f) The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to adjustment.
 - g) Rates for partial quantity of a works is not acceptable.
 - i) Corrections if any shall be made by crossing out, initialing, dating and rewriting.
 - j) The electronic quotations- email, fax are not acceptable.
 - k) The Prices shall be quoted in Indian Rupees (Inclusive all tax and duties) only
4. Each bidder must submit only one quotation in sealed cover. Quotation may be sent by post or dropped in the tender box available in the office.

5.

- a) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price. [2.0% (or the rate charge as per IT act) of the value of the work done will be deducted as TDS from the bill and the same will be remitted to IT dept. Necessary TDS certificate will be issued to the contractor at the end of financial year]
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

6. **Validity of quotations:**

The quotation shall remain valid for a period not less than 90 days after the deadline fixed for submission of quotations.

7. **Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms and conditions and specifications in the following manner.

- a) The evaluation will be done including the taxes/other taxes if the bidder has not included the sales tax/other taxes in his quotation for the item rate, it will be treated as it is inclusive of the sales tax/other taxes will be made.
- (b) Purchaser will award the contract to the responsive bidder whose total cost is the lowest.

8. **Bills and Payment** : Bills are to be raised on the total work basis. Payment will be made within one month of completion of work.

9. **Award of contract:**

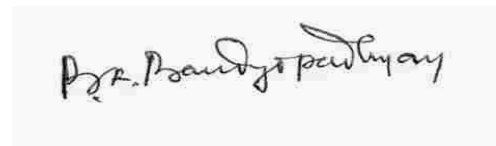
- a) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price.
- b) The Purchaser reserves the right at the time of contract award to increase or decrease in the items or their quantities without any change in the unit price or any other terms and conditions.
- d) The Purchaser prior to the expiration of the quotation validity period will notify the bidder whose quotation is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase order.
- f) Payment shall normally be made within one month after the compilation of the work.

- g) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

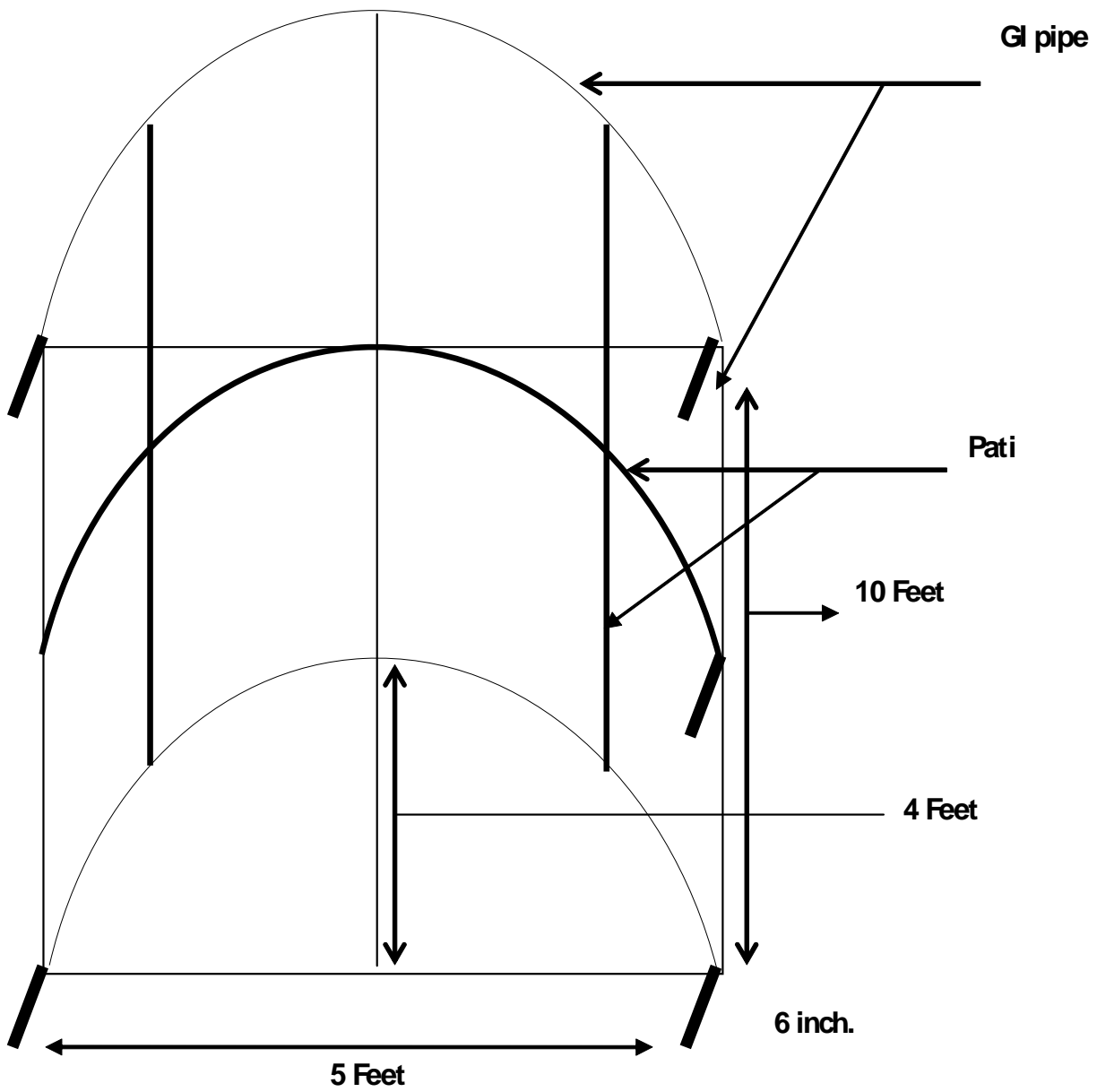
10. Last date and time of receipt of quotations:

You are requested to submit the sealed quotations super scribed on the envelope as **Quotations for the MAKING OF SHADE (PORTABLE) FOR CROP NURSURY** latest by **12.30 Hours on 03.11.2011**

We look forward to receiving your quotations and thank you for your interest in this project.



CPI, NAIP
CSSRI, RRS, Canning Town



SCHEMATIC DIAGRAM OF STRUCTURE FOR CROP RAISING NURSURY UNIT

FORMAT OF QUOTATION

(on official stationery)

Subject:

Your reference:

Our reference:

Sl. No.	Brief description of supply/ work	Brief specifications	Quantity	Unit	Unit rate (₹) in figures	Unit rate (₹) in words	Total amount in figures	Total amount in words
1.	SHADE (PORTABLE) FOR CROP NURSURY							
	Tax (if any)							
	TOTAL							

Gross total Cost: ₹ (in figures) (₹ (in words)

We agree to do the above work in accordance with the technical specifications for a total contract price of ₹ (in figures) (₹ (in words) within the period specified in the Invitation for Quotations.

We also confirm the other terms and conditions are given below:

Validity of quotation:

Payment terms:

Completion of works:

Others (if any):

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Dated:

Signature of Supplier
(Name and seal of the firm/supplier)