



**Central Soil Salinity Research Institute
Regional Research Station, Canning Town
South 24-Parganas, West Bengal, India (743 329)**

No.

Dated. 14/12/2011

**Invitation for Sealed Quotations for the work/supply of Server for Network and
Networking with Fiber Optic Cable together**

To,

M/s

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Dear Sirs,

Sub: Invitation of Sealed quotation by the Head, CSSRI, RRS, Canning Town, West Bengal – 743 329 for the supply/work of Server for Network and Networking with Fiber Optic Cable together at CSSRI, RRS, Canning Town.

1. You are invited to submit your most competitive rate in the form of sealed quotation for the Server for Network and Networking with Fiber Optic Cable together. Rate quoted should include installation, delivery charges etc. if any, and taxes should be given separately. Other terms and conditions are given in the following pages (P1-6)

Brief description of goods/work	Quantity	Specification	Last date for submission of quotation	Last date of validity of quotation	Delivery period	Place of delivery/work
Server for Network and <i>Networking with Fiber Optic Cable together</i>	1 (Toget her)	Copy attached (page-7)	17/01/2012	For a period not less than 90 days after the deadline for submission of quotation	Within 45 days from the award of Contract	CSSRI, RRS, Canning Town, WB – 743 329

Where ISI/ISO certification marked goods are available in market, procurement should generally be preferred to goods with those or equivalent marking only.

2. Quoted Price:

All duties, taxes and other levies payable by the bidder (Other than sales tax on the finished goods) shall be included in the item rate. Sales tax if any should be quoted separately.

- (a) The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to adjustment.
- (b) Rates for partial quantity of an item is not acceptable
- (c) Telex or Facsimile quotations are not acceptable.
- (d) The rate should be quoted for Indian currency only

3. *Each bidder must submit only one quotation.*

4. Validity of quotations:

The quotation shall remain valid for a period not less than 90 days after the deadline fixed for submission of quotations.

5. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed, and conform to the terms and conditions and specifications in the following manner.

- (a) The evaluation will be done excluding the sales tax. If the bidder has included the sales tax in his quotation for the item rate, it will be treated as though it is exclusive of the sales tax and no down loading of sales tax will be made.
- (b) **The evaluation would be done for all the items (i.e. essential components of an equipment/goods) put together.** The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one of more item(s) would be treated as non-responsive. **Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.**

6. Award of Contract

- (a) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5(b) above.
- (b) The Purchaser prior to the expiration of the quotation validity period will notify the bidder be incorporated in the Purchaser order.
- (c) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

- 7. **Preparation of Tender/ Quotation:** Corrections if any of the tender documents shall be made by crossing out, initialing, dating and rewriting. Any form of overwriting or use of more than one ink of the tender will disqualify the tender and such tenders are

liable to be ignored. Also, a tender is liable to be ignored if complete information as requested therein is not filled in. Rates should be quoted in words also. Rates have to be quoted separate for each item. The tender/quotation no. and due date should invariably be super subscribed on the envelop cover.

8. **Submission of Proposals and opening of Tenders/Quotation:** The proposals shall be submitted in two parts, viz. Technical and Financial and should follow the conditions i.e. Technical and Financial proposals must be submitted in two separate **sealed envelopes** (with respective marking in bold letters). The first envelope marked **TECHNICAL PROPOSAL** should include the technical specifications. The first envelope should not contain any cost information whatsoever. The second envelope marked **FINANCIAL PROPOSAL** must also be sealed and should contain the detailed price offer for the equipment's. Both the sealed envelopes should again be placed in a bigger sealed cover, which will be received in the office of **Head, CSSRI, RRS, Canning Town, WB, PIN-743 329 upto 12.30 P.M. on 17/01/2012, being the last date for submission of quotation.** The proposals will be opened by the authorized committee constituted by the Head, at 2.30 P.M. on 17/01/12. The tenderer/quotationer/their representative may like to be present during the opening of the tender/quotation. A two-stage procedure will be adopted in evaluating the proposals (i) a technical evaluation, which will be carried out prior to opening any financial proposal (ii) a financial evaluation. The tender competing in technical evaluation will only be considered for financial evaluations. The price envelopes of others will not be considered. At second stage, financial bids of only technically acceptable offers should be opened for further evaluation and ranking before awarding the contract. The financial proposal of the qualified tender/ quotationer shall be opened on subsequent time and date with prior information to the qualified tenders. The tenders or their representatives may choose to attend the same. The prior information in this regard will be given to the qualified tenderers.
9. **DELIVERY OF TENDER/QUOTATION:** All tenders should be addressed to the **Head, CSSRI, RRS, Canning-743329** and should ordinarily be deposited in the tender box kept in the office of Purchase Section for the purpose. Tenders can also be sent by post but this will be at the risk and responsibility of the tenderer themselves. However, such tenders as are sent by post, duly sealed, subscribed and addressed as indicated above should be made to be delivered to the **Head, CSSRI, Canning.** No responsibility whatsoever will be accepted with regard to postal delays or for wrong delivery of the tenders sent by post.
10. **LATEST HOUR FOR RECEIPT AND OPENING OF TENDERS/QUOTATION:** As specified to the schedule to tender, the tenders must reach this office **on or before 17/01/2012 by 12.30 PM.** Late tenders/quotationers i.e. tenders/quotations received after the specified hours and dates will not be considered at all.

- 11. PERFORMANCE SECURITY:** (I) To ensure due performance of the contract, performance security is to be obtained from successful bidder equivalent to 5% of the total value of contract in the form of Demand Draft/Fixed Deposit or bank guarantee as the case may be in favour of the DDO, CSSRI, RRS, Canning Town, West Bengal. (ii) Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligation.
- 12. PRICES AND DELIVERY :** The prices quoted must be net per unit inclusive of all charges (Installation, delivery etc.). No request will be considered on later stage regarding any amendment etc. The successful bidder is to supply the material on or before 45 days after the work/supply award letter. No price variation will be admissible beyond the original scheduled delivery date. The delivery of the material will be made at CSSRI, RRS, Canning Town, WB-743 329. **In case of imported item, the supplier/their Indian Agent will be responsible for delivery of the material from the place of discharge of material.**
- 13. Payment:** The payment to the supplier/manufacturer (in India) will be made only on bill basis after receiving the material in good condition after satisfactory installation/commissioning. The payment in respect of maintenance contract may be released in installments on quarterly or half yearly basis.
- 14. Warranty:** The warranty clause should be clear. Any defective goods or to replace or repair by the supplier without charges with similar goods free from defect. Any goods repaired or replaced by the supplier shall be delivered and installed at the buyer's premises without costs to the buyer. **The warranty shall not be less than the period of 12 months from the date of satisfactory installation/commissioning.**
- 15. Condition of Contract:** The successful bidder/contractor to whom order will be placed has to supply the material within stipulated period i.e. by 45 days after the award for supply of the equipments/goods/work(works will be complete within 90 days from award of contract). If the supply of the material is not made within the stipulated period, the order will automatically be cancelled on expiry of the stipulated period and the earnest /security money will be forfeited. If any time during the performance of the contract, the supplier encounters conditions/circumstances beyond the control of the supplier /contractor (which will be determined by the purchaser) hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and the likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably, by issuing an amendment to the contract. If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period (or amended delivery period) the contract will automatically stand cancelled and the earnest/ security money of the contract will be forfeited. Otherwise, on the basis of written communication by the contractor for further circumstances

beyond his control (which will be decided by the purchaser), the purchaser may extend the delivery period further but will deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will however, be 10% (ten percent) of the contract price of the delayed goods or services.

Further, during such delayed period of supply and/ or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods & services supplied during the period of delay.

16. **Maintenance Contract:** The equipment or machinery is maintained free of charge by the supplier during warranty period or such other extended periods as the contract terms may provide and the paid maintenance should commence only thereafter. **The manufacturer/dealer has to ensure that the spare parts etc. of the equipment/machinery will be supplied without any interruption minimum period of five years after expiry of the warranty period, the clear terms in this regard may be submitted.** Rates of AMC after warranty for 2-5 years may be provided.
17. **Authorization Certificate:** In case the firm is quoting rate on behalf of manufacturer as Indian Agent, the Authorization Certificate must be enclosed from the Principle/ manufacturer .
18. **Users Lists/Catalogue/Brochure:** Firm will provide users list of equipment with address, E-mail, Fax and Phone number and also catalogue/brochure without which tender is liable to be rejected.
19. **Dispute Resolution Mechanism:** If any dispute or difference arises between the purchaser and the supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussions within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration and conciliation Act 1996. The venue of the arbitration shall be the place from where the contract is issued.
20. **Evaluation of Bids Received:** The Institute should evaluate, segregate, rank the responsive Bids and select the successful bidder for placement of the contract Without required information/supporting documents as mentioned in Tender Notice as well in the tender form, the bid will be rejected in straight way.
21. **Custom Duty & Excise Duty Exemption:** Ours Institute is registered with the Department of Scientific & Industrial Research (DSIR) for purposes of availing customers duty exemption in terms of Government notification No. 51/96-Customs dated 23 July, 1996 and central excise duty exemption in terms of Government Notification No. 10/97-Central Excise dated 01 March, 1997. The certificate will be made available.
22. **It is compulsory to mention your Bank Account No. And Bank name for smooth transition of payment.**

Head, CSSRI, RRS, Canning Town reserves the right to cancel any tender without assigning any reason thereof and if any legal dispute arise, then it will be resolve under the jurisdiction of Canning/Kolkata.

Note: Quantity mentioned is approximate and liable to change at the discretion of the Head, CSSRI, Canning.

(B.Maji)
Head

Specification for Server for Network

Intel Xeon E 5540 QUAD CORE processor, 2.4 or more GHz/8 or more MB CACHE
800MHz FSB, RAM 4GB, HDD (300 GB), SAS, DVD ROM, Optical COMBO,
Integrated RAID 5 controller, Warranty 3 years Onsite.

Specification for Networking with Fibre Optic Cable

Sr. No.	Description	Quantity
1	Supply of UTP Cat 6 Cable	2000 metre
2	Supply of UPT Cat 6 patch panel	3 numbers
3	Supply of UTP Cat 6 I/O & Faceplate simples	46 numbers
4	Supply of UTP Cat 6 patch coard 1 metre	46number
5	Supply of UTP Cat 6 patch coard 2 metre	46 numbers
6	Supply of Multi mode 6 core fibre	200 metres
7	Supply of Multi mode duplex SC-SC Fibre patch coard	2 numbers
8	Supply of 6 port rack mount fiber LIU with cupler	2 numbers
9	Supply of Media Converter (10/100/1000)	2 numbers
10	Supply of 12 U Rack	1 numbers
11	Supply of 9U Rack	1 numbers
12	Supply of 32 mm PVC Conduite	400 metres
13	Supply of 20mm PVC Conduite	250 metres
14	Supply of HDP	100 metres
15	Soft Soil Diging	50 metres
16	24 Port switch	3 numbers
17	LIU 6 Port	2 numbers
18	Pigtail	12 numbers

The networking should be configured with Server and should be installed. Digging and refilling of trench with bricks and Sands should be done by the supplier.

All the items should be under ISO certificate and

Company with ISO certificate will get preference.

Complete warranty and Service. Any other latest feature including state of the art technology.